






Job Safety Analysis (JSA)

Company Name:
Site/Location work is being carried out:
Task Description:
PPE Requirements:
 <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>
List any other PPE required:

SECTION 1: COMPLETE BEFORE ANY WORK IS CARRIED OUT

LIKELIHOOD (Probability)	CONSEQUENCES				
	What is the severity of injuries / potential damages / financial impacts (if the risk event actually occurs)?				
	Insignificant	Minor	Moderate	Major	Catastrophic
How likely is the event to occur at some time in the future	No injuries No first aid No environmental damage	First Aid required Low environmental damage	Medical treatment Medium environmental damage	Extensive injuries High environmental damage	Death or major injuries Toxic environmental damage
Almost Certain <small>Expected in normal circumstances</small>	MODERATE RISK	HIGH RISK	EXTREME RISK	EXTREME RISK	EXTREME RISK
Likely <small>Probably occur in most circumstances</small>	MODERATE RISK	MODERATE RISK	HIGH RISK	EXTREME RISK	EXTREME RISK
Possible <small>Might occur at some time</small>	LOW RISK	MODERATE RISK	MODERATE RISK	HIGH RISK	EXTREME RISK
Unlikely <small>Could occur at some future time</small>	LOW RISK	LOW RISK	MODERATE RISK	MODERATE RISK	HIGH RISK
Rare <small>Only in exceptional circumstances</small>	LOW RISK	LOW RISK	LOW RISK	MODERATE RISK	MODERATE RISK

STEP NO.	TASK DESCRIPTION <i>Describe each step of the job in order of sequence</i>	POTENTIAL HAZARDS <i>What could go wrong</i>	INITIAL RISK RATING (use matrix)	CONTROL MEASURES <i>What can be done to eliminate or control the hazard</i>	REVISED RISK RATING (use matrix)
1					
2					
3					
4					
5					
6					

DO NOT PROCEED WITH WORK IF REVISED RISK RATING IS EXTREME

* Refer to WorksafeNZ for complete list of [notifiable works](#). Unless agreed otherwise, contractor is responsible for ensuring WorksafeNZ is informed before any notifiable work is carried out.

SECTION 2: COMPLETE IF ANY ADDITIONAL HAZARDS ARE PRESENT ON THE DAY WORK IS CARRIED OUT, THAT WERE NOT IDENTIFIED IN THE ABOVE ASSESSMENT.

(Examples of these may be environmental hazards such as adverse weather conditions; hazards introduced by another party or at a new site etc)

	TASK DESCRIPTION <i>Describe each step in the job order of sequence</i>	POTENTIAL HAZARDS <i>What could go wrong</i>	INITIAL RISK RATING	CONTROL MEASURES <i>What can be done to eliminate or control the hazard</i>	REVISED RISK RATING
1					
2					
3					

SECTION 3: SIGN OFF (before commencing task)

All persons performing the work are to sign below to confirm:

- I have disclosed all known hazards and risk being brought onto site/arising from the work being undertaken
- I have been consulted and given the opportunity to contribute to the JSA
- I have read, understood and agree to follow the procedure and controls outlined in the JSA

Names of person(s) performing the work:	Signature:	Date:

DairyNZ Site Representative to sign below to confirm:

- I have disclosed all known hazards and risk being brought onto site/arising from the work being undertaken
- I have been consulted and given the opportunity to contribute to the JSA
- I have read, understood and agree to follow the procedure and controls outlined in the JSA

Name of DairyNZ Site Representative:	Signature:	Date: